

KAP Roadway Maintenance Association, Inc
Board of Directors Meeting and Workshop
Thursday, April 7, 2022 10:00 am
75-405 Nani Kailua Drive (Steve Lopez Lanai)

MINUTES

- I. Call to Order - 10:08 am by President Tuttle
- II. Roll Call - Tom Carey (excused absence), Steve Lopez, Mune Morichika (arrived 10:12 am), Scott Sveiven, Cindy Tuttle
- III. Minutes - March 18, 2022 MOTION: Lopez. SECOND: Sveiven. Passed unanimous.
- IV. Financial Report - None
- V. Update on Association Formation - Tuttle gave an update on the 501(c)4 application status filed on February 16, 2022. It takes a minimum of 180 days and they are assigning cases filed before July 28, 2021 at this time.
- VI. Regular Agenda
 - A. Gate Repair - Approval of The Gatekeepers estimate of \$1,160.00 (plus tax) to repair the in road loop system for the exit gate. MOTION: Lopez. SECOND: Morichika. Passed unanimous.
 - B. By-laws - Approval of the draft bylaws as amended. MOTION: Lopez. SECOND: Sveiven. Passed unanimous.
 - C. Budget - Approval to present the proposed 2022-23 Annual Budget to the membership for consideration. MOTION: Lopez. SECOND: Morichika. Passed unanimous.
 - D. Proxy & Annual Meeting Notice - Review and direction was given from the Board regarding the Proxy and Annual meeting notice.
- VII. Future Agenda Items - Long Term Reserve Study
- VIII. Other - Discussion and direction for the Annual Meeting. Lopez will prepare the required membership meeting list. Sveiven will secure an individual to conduct the sign in.
- IX. Follow up Items and Next Meeting - None
- X. Executive Session (if needed) - None
- XI. Adjournment - 12:05 pm