

KAP Roadway Maintenance Association, Inc
Board of Directors Meeting
Thursday, October 13, 2022 9:00 am
75-405 Nani Kailua Drive (Steve Lopez Lanai)

AGENDA

- I. Call to Order - 9:04 am by President Tuttle
- II. Roll Call - Tom Carey, Steve Lopez, Mune Morichika, Scott Sveiven, Cindy Tuttle. Scott Sveiven Tendered his immediate resignation which was accepted with regrets but understanding by the Board.
- III. Minutes - The minutes of the August 26, 2022 Board meeting were adopted via acclamation.
- IV. Financial Report - The Financial Report presented by Treasurer Steve Lopez was reviewed and received. The announcement was made that the non profit status of the Association has been approved by the IRS therefore, the Board directed that Treasurer Lopez move the reserve funds to the appropriate interest bearing savings account. **MOTION:** Carey; SECOND Morichika; Passed unanimously.
- V. Regular Agenda
 - A. By-laws - The Board approved the clarification to section 2.10 of the By-laws to comport with State Law and directed that the By-laws be finalized for dissemination to the membership. **MOTION:** Lopez; SECOND Carey; Passed unanimously.
 - B. Speed Bumps - The Board approved the purchase and installation of 16 speed bumps and appropriate signage for Nani Kailua Drive (two sets of 6) and Pikake Place North (two sets of 2), four "speed bump" signs and one "stop" sign for an amount not to exceed \$6,000.00 using a portion from the uncommitted reserve funds. **MOTION:** Lopez; SECOND Carey; Passed unanimously.

Board members Lopez, Carey, and Morichika will make a recommendation for exact installation locations and confirm locations at the next meeting.
 - C. Gate Keeper - Tom Carey will contact Scott Sveiven to see if he will serve as the gate keeper for KAP and update the gate code since it has not been changed since January.

- D. Board Vacancy - The Board directed that Cindy Tuttle contact Ian Pucong about serving on the Board and if he is not interested, Tom Carey will approach Jason Hulce.
- E. Rules - The Board approved (with minor technical corrections) the Roadway Use Rules presented by Steve Lopez to be disseminated to the membership with the By-laws and a cover letter. **MOTION:** Carey; **SECOND** Lopez; Passed unanimously.
- VI. Future Agenda Items - Appointment of Board member(s); Speed Bump placement; Gate for Pikake Place North.
- VII. Other - None
- VIII. Follow up Items and Next Meeting - Tom Carey to speak with an individual he knows about possible drain cleaning and report back to the Board. Cindy Tuttle will obtain estimate for a gate on Pikake Place North. The next meeting has not been set.
- IX. Executive Session - The Board adjourned to Executive Session at 10:34 am to discuss delinquent accounts.
- X. Adjournment - 10:45 am **MOTION:** Lopez; **SECOND** Carey; Unanimous.